



2 Allatoona Avenue
SECRET HARBOUR WA 6173
Phone: 9553 8100 & Fax: 9524 9473
ABN: 50 130 517 617
www.cometbaycollege.wa.edu.au

Bring Your Own Device (BYOD) Agreement

*This agreement **does not** include use of Mobile phones – please refer to College’s mobile phone policy.*

Preamble

This agreement refers to students bringing **personally owned** mobile devices to the College for educational use. **Personally owned devices** are defined as iPads – all variants, Tablets, Laptop computers. This agreement relates to the connection to, and use of personally owned devices at Comet Bay College. This agreement outlines the terms of the provisions, including the level of service agreed to by Comet Bay College, students and parents/guardians.

Conditions *(BYOD referred to as ‘personally owned’)*

I must have signed **CBC’s Information Technology User’s Agreement in order to use my personal device at the College**. I will follow the conditions set out and agreed to in this policy. If for any reasons I have been banned from using computer technology at the College, then I can not use my personal device until the ban period has cleared.

- I am **fully responsible for the care and safe-keeping** of the personally owned device **AT ALL TIMES**.
- The college **accepts no responsibility and/or liability** for the personally owned device in the event of damage or loss of the device, software and data.
- I and my parents/guardians are solely and legally responsible for the content on the personally owned device. **(Be aware that some inappropriate content may require mandatory reporting to appropriate government departments.)**
- I am responsible for the back up, movement and forwarding of all data. Comet Bay College **accepts no responsibility for the loss of a student’s data, software and peripheral devices contained on and with the personally owned device**.
- Comet Bay College does not provide any software/apps in order to run the device - **or is responsible for** any costs associated with software/applications contained on the personally owned device.
- Comet Bay College accepts no responsibility for any **charges** that may occur as a result of downloading Applications or software while I am at the college.
- I am aware of **copyright policy and accept responsibility** for any content contained on my **individually owned device**.
- I will bring my personally owned device to the College fully **charged** and understand that it may **not be** charged it at the College.
- I understand that any misuse of my device **may result in confiscation** and that it will be dealt with under the College’s behaviour policy.

Curriculum

- It is my responsibility to verify that my data (**ie assignments**) has been delivered/sent to my teachers.
- I will not assume that all teachers will accept assignments/tasks via email and understand that it is my responsibility to ensure which format (**electronic or hand produced and/or hand delivered**) is accepted by the individual teacher.
- For further information regarding submission of assignments and tasks, please refer to the College’s assessment policy for Senior and Lower School.

Technical

- The DoE and Comet Bay College strongly recommends
 - Personally owned devices are installed with Anti-virus protection which is either current or the version immediately prior to the current version.
 - Personally owned devices have Operating System patches which are within seven (7) days of the vendor's release date.
- Comet Bay College does not offer or provide any Technical support for personally owned devices.
- Personally owned devices cannot be bound or joined to the DoE domain – this means that students will be provided access to Comet Bay College's wireless network however, students may not access all areas such as shared drives, printers etc.

Insurance

- The College/DoE **DOES NOT** provide any form of insurance for personally owned devices brought onto premises. It is strongly recommended that such devices be covered under Home Owners' policies.
- In the event of vandalism, parents may be encouraged to pursue police involvement.
- **The responsibility for all devices lies with the student.**

I have read and understood this agreement and agree to adhere to the above conditions.

STUDENT
NAME:
SIGN:
DATE:
YEAR LEVEL:

PARENT
FULL NAME:
SIGN:
DATE: