



INSTRUCTIONS BOOKING AN INTERVIEW


PARENT TEACHER INTERVIEWS

To make your booking you can access the site at:

<https://sobs.com.au/pt3/parent.php?schoolid=210>

Should you require any assistance with this Booking System, please do not hesitate to contact us on **9553 8100**.

1. Enter your contact email address:




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Enter your email address

You must use the parent's email (not your own). If the parent doesn't have an email use a mobile number or their name, so long as it is a value unique to this parent

2. **NOTE: The option you choose cannot be changed! Once selected the option will stay with this account forever. If you are unsure go with the first option, it is the simplest.**


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Additional security options


I don't want to use a password here

I would like to add a password to my account.

I would like my account verified by sending a code

The school has not specified any particular security option, however you can choose to include a password on your account or alternatively ask the application to send a verification code to your email or your mobile phone

3. **Enter Parent First name, Parent surname and mobile phone number and click 'Save':**


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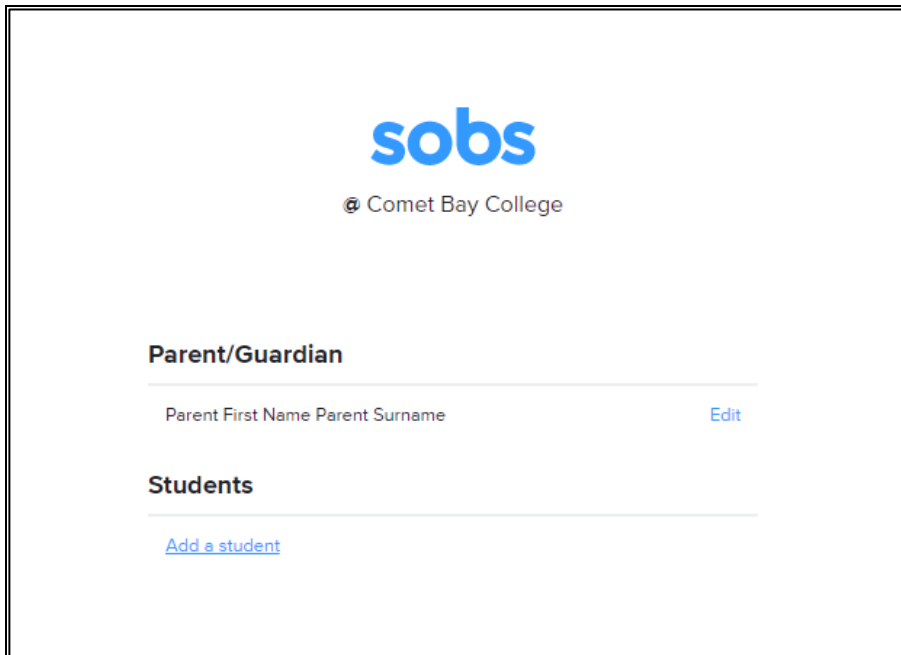
Parent Information

First name

Surname

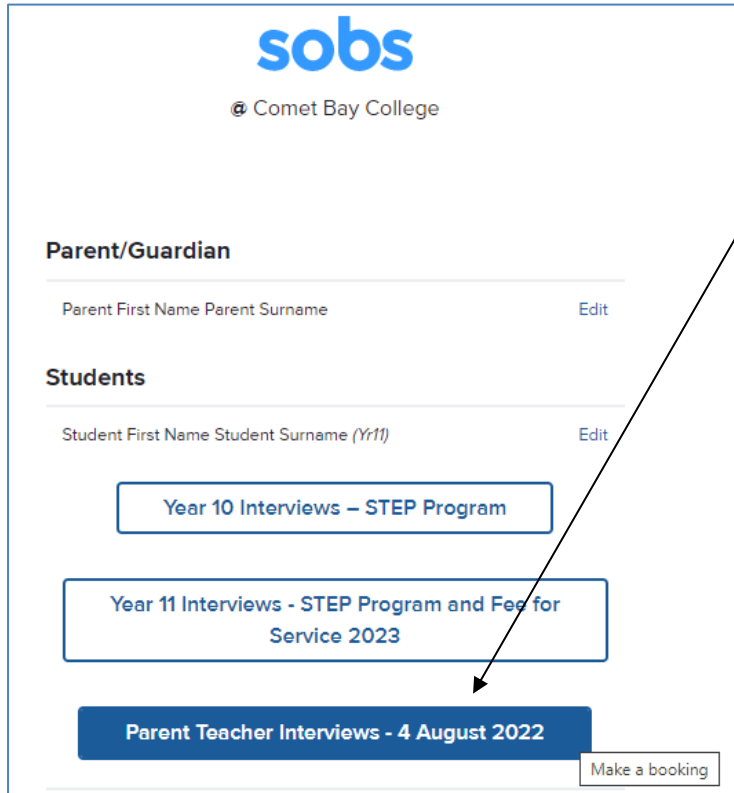
Mobile number

4. Click 'Add a Student'



The screenshot shows the 'sobs' logo at the top, followed by '@ Comet Bay College'. Below this is a section titled 'Parent/Guardian' with a text input field containing 'Parent First Name Parent Surname' and an 'Edit' link. Underneath is a section titled 'Students' with a blue link that says 'Add a student'.

5. Enter Student First name, Surname and click 'Parent Teacher Interviews – 4 August 2022' to make a booking:



The screenshot shows the same 'sobs' website interface. The 'Parent/Guardian' section is filled with 'Parent First Name Parent Surname' and has an 'Edit' link. The 'Students' section is filled with 'Student First Name Student Surname (Yr11)' and has an 'Edit' link. Below the student information are three buttons: 'Year 10 Interviews – STEP Program', 'Year 11 Interviews - STEP Program and Fee for Service 2023', and 'Parent Teacher Interviews - 4 August 2022'. A blue arrow points from the text in step 5 to the 'Parent Teacher Interviews - 4 August 2022' button. At the bottom right, there is a 'Make a booking' button.

6. YOU CAN SELECT ALL YOUR CHILD'S TEACHERS FOR AN INTERVIEW

Click NEXT to continue


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Parent Teacher Interviews - 4 August 2022

Select from the list below:

Selections for Student First Name Student Surname

Rebecca Abdel-Messih (PAC)	Charlotte Aiberti (470)	Tara Armstrong (Student Support Office)	Melissa Barnier (PAC)	Adam Bastick (PAC)	
Simon Bell (Cafe)	Mikayla Berkelaar (Library)	Samantha Blair (PAC)	Matthew Bogensperger (Cafe)	Erin Caizley (Library)	
Coyourh Capewell (Staffroom)	Phil Casas (504)	Megan Cassidy (470)	Nicolas Chidgzey (Cafe)	Madison Christofis (PAC)	Rob Clackett (Cafe)
Jason D'Argent (Library)	Teneal Davidson (504)	Jonathan Dixon (Student Support Office)	Jon DUNLOP (470)	Jenna Gregory (470)	
Maryam Hajizadeh (PAC)	Mandy Hall (Staffroom)	Thomas Hannam (Cafe)	Deb Harrison (PAC)	Darcy Harry (504)	Lee-Anne Hay (Staffroom)
Meg Henderson (470)	Kathy Hodgson (Library)	Ben Jahn (Cafe)	El Jahn (Staffroom)	Jarvis Jones (504)	Matthew Long (Cafe)
Sam Mainwairing (Cafe)	Nigel McGeough (PAC)	Ali Omar (PAC)	Shannen Page (PAC)	Riley Patten-Williams (Cafe)	Matthew Piggott (Cafe)
Milica Pokrajac (PAC)	Petrus Potgieter (504)	Shannen Precious (Library)	Kendle Reid (PAC)	Jill Roberts (Cafe)	Kristy Robilliard (PAC)
Layla Rodin (Staffroom)	Amy Roe (Cafe)	Rikhi Sadique (PAC)	Joel Sammels (Library)	Michelle Shelley (470)	Anne Siekman (Staffroom)
Cassandra Smedley (Cafe)	Benjamin Smith (Cafe)	Monique Stellenberg (Library)	Hema Sumboo Thajah (PAC)	Vashti Thompson (PAC)	
Lisa Thomson (PAC)	Stephen Thomson (Cafe)	Phil Waddy (470)	Jessica Wilkins (PAC)	Michael Wood (Staffroom)	

[Next](#)[Cancel](#)

- CLICK on the date/time slot/s you wish to book. Appointments are made for 10 minute blocks only. Your child's FULL NAME will appear in the allocated appointment slot. **You must click SAVE**

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Parent Teacher Interviews - 4 August 2022 - booking for Student First Name Student Surname

Click a time slot to book; click a booked time slot to delete

Thursday 04-08-2022

Simon Bell (Coly)	Jill Roberts (Coly)	Ruth Sims (K7)	Jennie Wellman (S04)
01:30pm 10mins	01:30pm 10mins	01:30pm 10mins	01:30pm 10mins
01:40pm 10mins	01:40pm 10mins	01:40pm 10mins	01:40pm 10mins
01:50pm 10mins	01:50pm 10mins	01:50pm 10mins	01:50pm 10mins

[Save](#) [Back](#)

- You can **Print** or **Email** your interview schedule.

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Parent/Guardian

Parent First Name Parent Surname [Edit](#)

Students

[Email](#) [Print](#)

Student First Name Student Surname (Y10) [Email](#) [Edit](#)

05-08-2021 04:00pm BLAIR, Samantha	Edit
05-08-2021 04:10pm DAVIDSON, Gillian	Edit
05-08-2021 04:20pm NASH, Susannah	Edit
05-08-2021 04:40pm SLEE, Frank	Edit

[Parent Teacher Interviews - 5 August 2021](#)

[Year 10 Interviews - STEP PROGRAM](#)

[Add a student](#)